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| CalPortland Logo KA1.jpg | **CalPortland Company**   “EXPECT MORE… WE DELIVER!”  This is us…   * Best-in-Class, industry leader with a rich history spanning over 125-years * Largest building materials contributor to some of the West’s biggest construction projects including:   + Los Angeles International Airport   + The new Rams Stadium   + Staples Center   + Wilshire Grand Center * Recipient of numerous awards for environmental sustainability and energy conservation * “Family” based company culture with a focus on safety * Competitive compensation and excellent benefits | | | | |
| Job Title: | Environmental Specialist | | Date: | | 11/2/2020 |
| **Job Description** | | | | | |
| **Job Summary:**  Plans, directs and performs duties necessary for administering environmental compliance function. | | | | | |
| Job Location: | Los Angeles, CA | Company Industry: | | Construction Materials | |
| Functional Area: | Environmental | Start Date: | | ASAP | |
| Employment Status: | Regular Full Time | Employment Type: | | Salaried Exempt | |
| Manages Others: | No | Reports to: | | Environmental Director | |
| **Responsibilities** | | | | | |
| **Duties:**   * Provides support and assistance to the LA Region and Oregon region environmental managers * Provides staff support in developing, implementing, and maintaining environmental plans and procedures for assuring compliance with local, state, and federal environmental regulations by company facilities and operations * Coordinates and provides training to new hires and periodic training to other employees with respect to environmental compliance programs * In conjunction with plant operations, division, and corporate managers, maintains records, files and prepares reports as needed for compliance with environmental requirements * In conjunction with plant operations, division, and corporate managers, prepares and maintains plans and procedures for environmental programs, e.g., Storm Water Pollution Prevention Plan, Spill Prevention, Control & Countermeasure Plan, Hazard Communication, * Implements regulatory compliance programs in cooperation and coordination with corporate, division, and plant management * Inspects and monitors in-plant equipment, work sites, plant procedures and environmental conditions to assure compliance by employees, contractors, and visitors * Responds to and assists in the event of operational incidents relating to regulatory compliance and develops information for required reports to governmental agencies * As directed, investigates compliance related incidents regarding operational procedures, causation information, and potential practices for enhancing compliance * Communicates accurately and knowledgeably with various governmental agencies regarding regulatory programs, permits, and compliance matters * Prepares and submits applications and updates environmental permits and agency authorizations for all operations, e.g., air pollution control permits, storm water discharges authorizations, mining and use permits, reclamation plans, Corps 404 permits, NPDES and other water quality permits, etc. * Provides input and analysis on new or proposed operational activities, operational locations, and regulatory plans and programs * Prepares requisitions for outside services, directs vendors and consultants and provides contact administration on projects as assigned * Works with trade and professional associations to increase understanding of an influence over environmental regulatory requirements * Communicates effectively, get along with others and work effectively and professionally under pressure and within deadlines * Travel to the Oregon region is a normal and expected job activity | | | | | |
| Career Level: | Early Career | Years of Experience: | | 1 to 3 years | |
| **Skills** | | | | | |
| **Education:**  Bachelor’s degree in Environmental Science or other related field, or equivalent training and experience  **Requirements/Qualifications:**   * Proficiency in Microsoft Office (Word, Excel, PowerPoint, Outlook) * Strong verbal and written communication skills and ability to teach or train effectively * Working knowledge of applicable environmental regulations * Must be physically able to access all plant areas and equipment to accomplish job function   **Preferred:**  One to three years’ experience in a heavy industrial or mining setting  **Conditions of Employment:**  Successful candidate must submit to post offer pre-employment physical examination, drug/alcohol screen and background check.  Some positions require FMCSA regulated on-going drug and alcohol testing. | | | | | |